

ORDERS OF COMMISSIONERS COURT
BEXAR COUNTY, TEXAS

MONDAY, SEPTEMBER 16, 2002

Work Session was called to order by County Judge Nelson W. Wolff at 9:00 a.m.

Present at roll-call:

Nelson W. Wolff, County Judge,
Robert Tejada, County Commissioner Precinct No. 1,
Lyle Larson, County Commissioner Precinct No. 3,
Tommy Adkisson, County Commissioner Precinct No. 4,
Susan D. Reed, District Attorney (Rep. by Ed Schwening),
David J. Morgan, Chief Information Officer,
S. Marcus Jahns, Executive Director - Planning & Resource
Management/Budget Officer,
Jose E. Castillo, Executive Director - Housing and Human Services,
Gabriel Perez, Executive Director - Infrastructure Services,
Gerry Rickhoff, County Clerk (Rep. by Rose Lynn French),

when the following proceedings were had to-wit:

COMMISSIONERS COURT - ITEM 1
COMMUNICATIONS INCLUDING CITIZENS WHO SIGNED THE
COMMISSIONERS COURT WITNESS REGISTRATION/SIGN-IN
FORM AND REPORTS

JUDGE LAURA PARKER - 386TH DISTRICT COURT
LAURA ANGELINI - JUVENILE COURTS ADMINISTRATOR
MELISSA PLATE - DISTRICT CLERK'S OFFICE

COMMISSIONERS COURT - ITEM 2
INFORMATION SERVICES DEPARTMENT
PRESENTATION AND DISCUSSION REGARDING THE
FOLLOWING: 1) QUARTERLY STATUS REPORT ON THE 4TH
QUARTER OF FY 2001-2002 PROGRAMMING PERFORMANCE
PLAN; AND 2) THE PROPOSED FY 2002-2003 PROGRAMMING
PERFORMANCE PLAN. (RECORD)

NO ACTION WAS TAKEN.

COMMISSIONERS COURT - ITEM 3
INFORMATION SERVICES DEPARTMENT
PRESENTATION AND DISCUSSION REGARDING BEXAR
COUNTY'S PERSONAL COMPUTER REPLACEMENT NEEDS.
(RECORD)

NO ACTION WAS TAKEN.

COMMISSIONERS COURT - ITEM 4
INFRASTRUCTURE SERVICES DEPARTMENT/FLEET
MAINTENANCE DIVISION
PLANNING AND RESOURCE MANAGEMENT DEPARTMENT
ORDER APPROVING IMPLEMENTATION OF THE
FOLLOWING RECOMMENDATIONS RESULTING FROM THE
PERFORMANCE REVIEW OF THE FLEET MAINTENANCE
DIVISION: (RECORD)

PURSUE VEHICLE MAKE-READY OPTION.

REVIEW AMENDMENT TO VEHICLE REPLACEMENT
POLICY.

EXAMINE FLEET MAINTENANCE HOURS OF AVAILABILITY.

CHARGE OFFICES/DEPARTMENTS FOR MISSED
SCHEDULED SERVICE.

CREDIT VEHICLE REPLACEMENT ACCOUNT OF OFFICES
AND DEPARTMENTS WITH SALE OF VEHICLE.

CHARGE VEHICLE REPLACEMENT FUND WITH 30% OF
DIRECTOR OF FLEET MAINTENANCE POSITION.

A motion was presented by County Commissioner Robert Tejeda, duly seconded by County Commissioner Tommy Adkisson, which motion was voted on as follows: Commissioners Tejeda, Larson, Adkisson and Judge Wolff voting "Aye". It is ordered by the Court that the implementation of the above recommendations resulting from the Performance Review of the Fleet Maintenance Division be, and hereby is, approved.

COMMISSIONERS COURT - ITEM 6G
DISCUSSION REGARDING THE FY 2002-2003 PROPOSED
BUDGET FOR PRE-TRIAL SERVICES.

NO ACTION WAS TAKEN.

COMMISSIONERS COURT - ITEM 5
ORDER ADOPTING IN CONCEPT THE FOLLOWING MONEY
SAVERS FOR BEXAR COUNTY AS PRESENTED BY COUNTY
COMMISSIONER TOMMY ADKISSON. (RECORD)

STOP RENTING AND START OWNING BUILDINGS.

REDUCE UTILITIES EXPENSES.

CONSTANTLY WATCH JAIL POPULATION.

REDUCE THE USE OF PAPER IN THE COURTHOUSE BY 5%.

EFFECTIVELY MARKET FORECLOSED AND OTHER
NONESSENTIAL PROPERTIES.

PARKING GARAGE BUILD-OUT.

DEVELOP 2003 LEGISLATIVE AGENDA WITH AN EYE TOWARD UNFUNDED MANDATES OR TOWARD POSSIBLE NEW REVENUE GENERATORS.

IMPLEMENT A CONTRACT AND QUALITY CONTROL MONITOR.

CONSIDER HIRING STATE GRANT WRITER.

REPLACE EXISTING CONVENTIONAL VEHICLES WITH HYBRID HIGH-MILEAGE, ELECTRIC/CONVENTIONAL COMBUSTION VEHICLES.

A motion was presented by County Commissioner Tommy Adkisson, duly seconded by County Commissioner Robert Tejeda, which motion was voted on as follows: Commissioners Tejeda, Larson, Adkisson and Judge Wolff voting "Aye". It is ordered by the Court that the above money savers for Bexar County be, and hereby are, adopted in concept.

COMMISSIONERS COURT RECESSED AT THIS TIME.

12:10 P.M.

COMMISSIONERS COURT RECONVENED AT THIS TIME.

1:40 P.M.

COMMISSIONERS COURT - ITEM 6G

PRE-TRIAL SERVICES

THE FOLLOWING ACTION WAS TAKEN REGARDING PRE-TRIAL SERVICES TO BE EFFECTIVE OCTOBER 1, 2002.

ORDER THAT THE MANAGEMENT AND SUPERVISION OF THE PRE-TRIAL SERVICES DEPARTMENT BE UNDER THE AUTHORITY OF COMMISSIONERS COURT.

ORDER THAT THE DIRECT MANAGEMENT AND SUPERVISION OF THE PRE-TRIAL SERVICES DEPARTMENT BE UNDER THE EXECUTIVE DIRECTOR OF HOUSING AND HUMAN SERVICES.

ORDER RESCINDING DELEGATION OF POWER AND RE-SECURING THE POWER OF COMMISSIONERS COURT TO EMPLOY AND TERMINATE THE DIRECTOR OF THE PRE-TRIAL SERVICES DEPARTMENT.

A motion was presented by County Commissioner Robert Tejeda, duly seconded by County Commissioner Lyle Larson, which motion was voted on as follows: Commissioners Tejeda, Elizondo, Larson, Adkisson and Judge Wolff voting "Aye". It is ordered by the Court that the above orders regarding the Pre-Trial Services Department be, and hereby are, approved.

COUNTY COMMISSIONERS PAUL ELIZONDO AND TOMMY
ADKISSON LEFT THE MEETING AT THIS TIME.

COMMISSIONERS COURT - ITEM 6A
PLANNING AND RESOURCE MANAGEMENT DEPARTMENT
HOUSING AND HUMAN SERVICES DEPARTMENT
ORDER APPROVING FUNDING, FOR A SIX (6) MONTH PERIOD,
FOR THE GUARDIANSHIP PROGRAM IN THE AMOUNT OF
\$53,000 AND DIRECTING STAFF TO RETURN TO
COMMISSIONERS COURT WITH RECOMMENDATIONS FOR A
NEW REQUEST FOR PROPOSAL OR CHANGE IN THE SCOPE
OF SERVICES. (RECORD)

A motion was presented by County Commissioner Robert Tejeda, duly seconded by County Commissioner Lyle Larson, which motion was voted on as follows: Commissioners Tejeda, Larson and Judge Wolff voting "Aye". It is ordered by the Court that the funding, for a six month period, for the Guardianship Program in the amount of \$53,000 be, and hereby is, approved and staff is directed to return to Commissioners Court with recommendations for a new RFP or change in the scope of services.

COUNTY COMMISSIONERS PAUL ELIZONDO AND TOMMY
ADKISSON RETURNED TO THE MEETING AT THIS TIME.

COMMISSIONERS COURT - ITEM 6Bi
HOUSING AND HUMAN SERVICES DEPARTMENT/MEDICAL
EXAMINER'S OFFICE
ORDER THAT THE REQUEST FOR FUNDS IN THE AMOUNT OF
\$138,000 FOR ONE ADDITIONAL MEDICAL EXAMINER BE
PLACED ON THE LIST OF UN-FUNDED ITEMS FOR
CONSIDERATION BY COMMISSIONERS COURT ON
SEPTEMBER 17, 2002.

A motion was presented by County Commissioner Robert Tejeda, duly seconded by County Commissioner Lyle Larson, which motion was voted on as follows: Commissioners Tejeda, Elizondo, Larson, Adkisson and Judge Wolff voting "Aye". It is ordered by the Court that the request for funds in the amount of \$138,000 for one additional Medical Examiner be, and hereby is, placed on the list of un-funded items for consideration by Commissioners Court on September 17, 2002.

COMMISSIONERS COURT - ITEM 6Bii
PLANNING AND RESOURCE MANAGEMENT
HOUSING AND HUMAN SERVICES DEPARTMENT/DISPUTE
RESOLUTION OFFICE
ORDER THAT THE REQUEST FOR FUNDS IN THE AMOUNT OF
\$48,126 FOR CREATION OF ONE PEER MEDIATION
COORDINATOR POSITION BE PLACED ON THE LIST OF UN-
FUNDED ITEMS FOR CONSIDERATION BY COMMISSIONERS
COURT ON SEPTEMBER 17, 2002 AND REQUESTING THAT
THE SAN ANTONIO BAR ASSOCIATION MEET A PORTION OF
THAT AMOUNT IN THE FORM OF A CHALLENGE GRANT.

A motion was presented by County Commissioner Paul Elizondo, duly seconded by County Commissioner Robert Tejada, which motion was voted on as follows: Commissioners Tejada, Elizondo, Larson, Adkisson and Judge Wolff voting "Aye". It is ordered by the Court that the request for funds in the amount of \$48,126 for creation of one Peer Mediation Coordinator position be, and hereby is, placed on the list of un-funded items for consideration by Commissioners Court on September 17, 2002 and requesting that the San Antonio Bar Association meet a portion of that amount in the form of a Challenge Grant.

COUNTY JUDGE NELSON W. WOLFF AND COUNTY COMMISSIONER TOMMY ADKISSON LEFT THE MEETING AT THIS TIME.

COMMISSIONERS COURT - ITEM 6
PLANNING AND RESOURCE MANAGEMENT DEPARTMENT
HOUSING AND HUMAN SERVICES DEPARTMENT/VETERANS SERVICE OFFICER
ORDER THAT THE REQUEST FOR FUNDS IN THE AMOUNT OF \$19,800 FOR ONE OFFICE ASSISTANT III POSITION BE PLACED ON THE LIST OF UN-FUNDED ITEMS FOR CONSIDERATION BY COMMISSIONERS COURT ON SEPTEMBER 17, 2002.

A motion was presented by County Commissioner Robert Tejada, duly seconded by County Commissioner Lyle Larson, which motion was voted on as follows: Commissioners Tejada, Elizondo and Larson voting "Aye". It is ordered by the Court that the request for funds in the amount of \$19,800 for one Office Assistant III position be, and hereby is, placed on the list of un-funded items for consideration by Commissioners Court on September 17, 2002.

COUNTY JUDGE NELSON W. WOLFF AND COUNTY COMMISSIONER TOMMY ADKISSON RETURNED TO THE MEETING AT THIS TIME.

COMMISSIONERS COURT - ITEM 6C
PLANNING AND RESOURCE MANAGEMENT DEPARTMENT
ORDER ACCEPTING THE FY 2002-2003 SELF INSURED HEALTH AND LIFE FUND AND SELF INSURED WORKERS' COMPENSATION FUND DOCUMENT INTO THE BUDGET.
(RECORD)

A motion was presented by County Commissioner Paul Elizondo, duly seconded by County Commissioner Robert Tejada, which motion was voted on as follows: Commissioners Tejada, Elizondo, Larson, Adkisson and Judge Wolff voting "Aye". It is ordered by the Court that the FY 2002-2003 Self Insured Health and Life Fund and Self Insured Workers' Compensation Fund document be, and hereby is, accepted into the budget.

COMMISSIONERS COURT
ORDER DIRECTING MARCUS JAHNS, EXECUTIVE DIRECTOR
-PLANNING AND RESOURCE MANAGEMENT DEPARTMENT,
TO PREPARE A LETTER TO GERRY RICKHOFF, COUNTY
CLERK, REQUESTING THAT \$300,000 FROM THE RECORDS
MANAGEMENT FUND-COUNTY CLERK, FUND 3 BE UTILIZED
AS FOLLOWS:

GEOGRAPHICAL INFORMATION SYSTEM	\$150,000
LIBRARY FUNDING	\$100,000
WITTI MUSEUM CONTRIBUTION	\$50,000

A motion was presented by County Commissioner Paul Elizondo, duly seconded by County Commissioner Robert Tejeda, which motion was voted on as follows: Commissioners Tejeda, Elizondo, Larson, Adkisson and Judge Wolff voting "Aye". It is ordered by the Court that Marcus Jahns be, and hereby is, directed to prepare a letter to Gerry Rickhoff, County Clerk, requesting that \$300,000 from the Records Management Fund-County Clerk, Fund 3 be utilized as stated above.

COUNTY JUDGE NELSON W. WOLFF AND COUNTY
COMMISSIONER LYLE LARSON LEFT THE MEETING AT THIS
TIME.

COMMISSIONERS COURT - ITEM 6
PLANNING AND RESOURCE MANAGEMENT DEPARTMENT
CONSTABLE, PRECINCT NO. 1
ORDER ALLOCATING ADDITIONAL FUNDS IN THE AMOUNT
OF \$1,000 TO THE BUDGET OF CONSTABLE, PRECINCT NO. 2.

A motion was presented by County Commissioner Paul Elizondo, duly seconded by County Commissioner Robert Tejeda, which motion was voted on as follows: Commissioners Tejeda, Elizondo and Adkisson voting "Aye". It is ordered by the Court that the additional funds in the amount of \$1,000 be, and hereby are, allocated to the budget of Constable, Precinct No. 2.

COUNTY JUDGE NELSON W. WOLFF RETURNED TO THE
MEETING AT THIS TIME.

COMMISSIONERS COURT - ITEM 6-I
PLANNING AND RESOURCE MANAGEMENT DEPARTMENT
ORDER APPROVING ELIMINATION OF ONE COUNTY COURT
AT LAW COURT COORDINATOR POSITION AND CREATING
ONE PROBATE INVESTIGATOR POSITION.

A motion was presented by County Commissioner Tommy Adkisson, duly seconded by County Commissioner Robert Tejeda, which motion was voted on as follows: Commissioners Tejeda, Elizondo, Adkisson and Judge Wolff voting "Aye". It is ordered by the Court that the elimination of one County Court at Law Court Coordinator position and creation of one Probate Investigator position be, and hereby are, approved.

COMMISSIONERS COURT - ITEM 6
DISCUSSION WAS HELD REGARDING THE FY 2002-2003
PROPOSED BUDGET FOR THE JUVENILE PROBATION
DEPARTMENT.

NO ACTION WAS TAKEN.

COMMISSIONERS COURT - ITEM 6
ORDER THAT THE REQUEST FOR FUNDS IN THE AMOUNT OF
\$250,000 FOR MENTAL HEALTH ISSUES BE PLACE ON THE
LIST OF UN-FUNDED ITEMS TO BE CONSIDERED BY
COMMISSIONERS COURT ON SEPTEMBER 17, 2002.

A motion was presented by County Commissioner Robert Tejeda, duly seconded by County Commissioner Tommy Adkisson , which motion was voted on as follows: Commissioners Tejeda, Elizondo, Larson, Adkisson and Judge Wolff voting "Aye". It is ordered by the Court that the request for funds in the amount of \$250,000 for Mental Health issues be, and hereby is, placed on the list of un-funded items to be considered by Commissioners Court on September 17, 2002.

COMMISSIONERS COURT - ITEM 6B
HOUSING AND HUMAN SERVICES DEPARTMENT
ORDER THAT THE REQUEST FOR FUNDS IN THE AMOUNT
OF \$48,671 FOR ONE COMMUNITY PROGRAMS ANALYST BE
PLACED ON THE LIST OF UN-FUNDED ITEMS TO BE
CONSIDERED BY COMMISSIONERS COURT ON SEPTEMBER
17, 2002.

A motion was presented by County Commissioner Robert Tejeda, duly seconded by County Commissioner Tommy Adkisson, which motion was voted on as follows: Commissioners Tejeda, Elizondo, Adkisson and Judge Wolff voting "Aye." It is ordered by the Court that the request for funds in the amount of \$48,671 for one Community Programs Analyst be, and hereby is, placed on the list of un-funded items to be considered by Commissioners Court on September 17, 2002.

COMMISSIONERS COURT - ITEM 6
PLANNING AND RESOURCE MANAGEMENT DEPARTMENT
ELECTIONS DEPARTMENT
ORDER THAT THE REQUEST FOR FUNDS TO INCREASE THE
SALARY OF THE ELECTIONS ADMINISTRATOR BE PLACED
ON THE LIST OF UN-FUNDED ITEMS TO BE CONSIDERED BY
COMMISSIONERS COURT ON SEPTEMBER 17, 2002.

A motion was presented by County Commissioner Robert Tejeda, duly seconded by County Commissioner Tommy Adkisson, which motion was voted on as follows: Commissioners Tejeda, Elizondo, Adkisson and Judge Wolff voting "Aye." It is ordered by the Court that the request for funds to increase the salary of the Elections Administrator be placed on the list of un-funded items to be considered by Commissioners Court on September 17, 2002.

There being no further business Commissioners Court adjourned at 5:00 p.m.

**NELSON W. WOLFF, COUNTY JUDGE
BEXAR COUNTY, TEXAS**

**ATTEST: GERRY RICKHOFF
COUNTY CLERK
BEXAR COUNTY, TEXAS**

