

ORDERS OF COMMISSIONERS COURT
BEXAR COUNTY, TEXAS

FRIDAY, SEPTEMBER 5, 2003

Commissioners Court Work Session was called to order by County Judge Nelson W. Wolff at 9:20 a.m.

Present at roll-call:

Nelson W. Wolff, County Judge,
Robert Tejeda, County Commissioner Precinct No. 1,
Paul Elizondo, County Commissioner Precinct No. 2,
Lyle Larson, County Commissioner Precinct No. 3,
Tommy Adkisson, County Commissioner Precinct No. 4,
Susan D. Reed, District Attorney (Rep. by Ed Schweningen),
Tommy J. Tompkins, County Auditor,
David J. Morgan, Executive Director - Voting Systems Project,
David Marques, Chief Operating Officer - Information Services Department,
S. Marcus Jahns, Executive Director - Planning & Resource Management
Department/Budget Officer,
Jose E. Castillo, Executive Director - Housing and Human Services
Department,
Gabriel Perez, Executive Director - Infrastructure Services Department,
Gerry Rickhoff, County Clerk (Rep. by Rose Lynn French),

when the following proceedings were had to-wit:

COMMISSIONERS COURT - ITEM 2
ORDER OF BEXAR COUNTY COMMISSIONERS COURT
LEVYING THE 2003 TAX RATE FOR THE BEXAR COUNTY
HOSPITAL DISTRICT D/B/A UNIVERSITY HEALTH SYSTEM IN
SUPPORT OF ITS OPERATING AND CAPITAL BUDGET FOR
FISCAL YEAR 2004 AT \$0.243869 PER \$100 VALUATION OF
ALL TAXABLE PROPERTY SITUATED IN BEXAR COUNTY.
(RECORD)

A motion was presented by County Commissioner Lyle Larson, duly seconded by County Commissioner Tommy Adkisson, which motion was voted on as follows: Commissioners Tejeda, Elizondo, Larson, Adkisson and Judge Wolff voting "Aye". It is ordered by the Court that the Order of Bexar County Commissioners Court levying the 2003 Tax Rate for the Bexar County Hospital District d/b/a University Health System in support of its Operating and Capital Budget for FY 2003 be, and hereby is, levied at \$0.243869 per \$100 valuation of all taxable property situated in Bexar County.

COMMISSIONERS COURT RECESSED AND THE PUBLIC HEARING ON THE BEXAR COUNTY FY 2003-04 PROPOSED OPERATING AND CAPITAL BUDGET WAS CALLED TO ORDER BY COUNTY JUDGE NELSON W. WOLFF AT 9:25 A.M.

THERE BEING NO CITIZENS TO BE HEARD THE PUBLIC HEARING CLOSED AT 9:25 A.M. AND COMMISSIONERS COURT RECONVENED.

COMMISSIONERS COURT
JUSTICE OF THE PEACE PRECINCTS
ORDER DIRECTING THE PLANNING AND RESOURCE MANAGEMENT DEPARTMENT TO MONITOR THE AUTHORIZED POSITIONS AND FUNDING OF THOSE POSITIONS IN THE PROPOSED FY 2003-04 BUDGET FOR JUSTICE OF THE PEACE AND CONSTABLE OFFICES, WHICH WERE BASED ON ANTICIPATED REVENUE INCREASES, AND REQUESTING THAT THE JUSTICES OF THE PEACE AND CONSTABLES SIGN AN AGREEMENT STATING THAT IF THESE REVENUE INCREASES ARE NOT MET, THEN THE POSITIONS AND FUNDING WILL NOT BE AVAILABLE IN FY 2004-05.

A motion was presented by County Commissioner Lyle Larson, duly seconded by County Commissioner Robert Tejeda, which motion was voted on as follows: Commissioners Tejeda, Elizondo, Larson, Adkisson and Judge Wolff voting "Aye". It is ordered by the Court that Planning and Resource Management Staff be, and hereby is, directed to monitor the authorized positions and funding of those positions in the Proposed FY 2003-04 budget for Justice of the Peace and Constable Offices, which were based on anticipated revenue increases, and requesting that the Justices of the Peace and Constables sign an agreement stating that if these revenue increases are not met, then the positions and funding will not be available in FY 2004-05.

COMMISSIONERS COURT - ITEM 3
A MOTION WAS PRESENTED BY COUNTY COMMISSIONER ROBERT TEJEDA TO SET ASIDE \$4 MILLION DOLLARS FROM COUNTY RESERVES TO INCREASE DETENTION OFFICERS SALARIES BY 15%.

MOTION DIED FOR LACK OF SECOND.

COMMISSIONERS COURT
ORDER DIRECTING STAFF, INCLUDING DEPUTY SHERIFF ASSOCIATIONS, TO PERFORM A MARKET ANALYSIS OF ALL UNIFORM EMPLOYEES AND TO BRING BACK RECOMMENDATIONS BACK TO THE COURT BY THE END OF THE YEAR.

A motion was presented by County Commissioner Robert Tejeda, duly seconded by County Commissioner Tommy Adkisson, which motion was voted on as follows: Commissioners Tejeda, Elizondo, Larson, Adkisson and Judge Wolff voting "Aye". It is ordered by the Court that staff including Deputy Sheriff Associations be, and hereby are, directed to perform a market analysis of all uniform employees.

COMMISSIONERS COURT
ORDER REVOKING ALL DISCOUNTS ALLOWED FOR EARLY
PAYMENT OF COUNTY TAXES FOR BEXAR COUNTY
RESIDENTS AND TO VACATE PRIOR ORDERS OF THE
COMMISSIONERS COURT AUTHORIZING ANY EARLY
PAYMENT DISCOUNT UNDER SECTION 31.05 OF THE TAX
CODE.

**THIS ORDER WILL BE RATIFIED ON TUESDAY,
SEPTEMBER 9, 2003.**

A motion was presented by County Commissioner Paul Elizondo, duly seconded by County Commissioner Robert Tejeda, which motion was voted on as follows: Commissioners Tejeda, Elizondo, Adkisson and Judge Wolff voting "Aye" and Commissioner Larson voting *Nay.* It is ordered by the Court that all discounts allowed for early payment of County taxes for Bexar County residents be, and hereby are, revoked and prior orders of the Commissioners Court authorizing any early payment discount under Section 31.05 of the Tax Code are vacated

COMMISSIONERS COURT - ITEM 3
PLANNING AND RESOURCE MANAGEMENT DEPARTMENT
ORDER THAT \$957,000 BE ALLOCATED IN THE PROPOSED FY
2003-04 BUDGET FOR A 3% SALARY INCREASE (UNFUNDED
BUDGET ITEM) FOR DETENTION OFFICER CONTINGENT
UPON REVENUES BEING IN EXCESS OF THE ESTIMATES AT
THE TIME OF BUDGET ADOPTION AND CERTIFICATION OF
FUNDS BY THE COUNTY AUDITOR. FUNDS COULD COME
FROM ANTICIPATED END OF YEAR BALANCE OF
\$1,121,159.80.

A motion was presented by County Commissioner Robert Tejeda, duly seconded by County Commissioner Elizondo, which motion was voted on as follows: Commissioners Tejeda, Elizondo, Adkisson and Judge Wolff voting "Aye" and Commissioner Larson voting *Nay.* It is ordered by the Court that \$957,000 for a 3% salary increase for Detention Officers be, and hereby is, allocated contingent upon revenues being in excess of the estimates at the time of budget adoption and certification of funds by the County Auditor. Funds could come from anticipated end of year balance of \$1,121,159.80.

COMMISSIONERS COURT - ITEM 6
PLANNING AND RESOURCE MANAGEMENT DEPARTMENT
ORDER THE SETTING AND INCREASING THE FOLLOWING
FEES:

CRIMINAL INVESTIGATION LABORATORY FEES

MEDICAL EXAMINER'S OFFICE FEES

INFRASTRUCTURE SERVICES DEPARTMENT

**FLEET MAINTENANCE DIVISION - HOURLY LABOR RATE
CHANGES**

ENVIRONMENTAL SERVICES DIVISION - ON-SITE SEWAGE PERMIT FEE

PUBLIC WORKS DIVISION - PLAT APPLICATION FEE

PARKING DIVISION - PARKING GARAGE FEES

FIRE MARSHAL-EMERGENCY MANAGEMENT DIVISION - FIRE CODE COMPLIANCE FEES

DISTRICT CLERK

COPYING FEES

FEE ASSESSED FOR FILING A SUIT

RECORDS MANAGEMENT AND PRESERVATION FUND - DOCUMENT FILING FEE

SHERIFF'S DEPARTMENT

CHARGES FOR TRAINING PROVIDED TO OTHER LAW ENFORCEMENT AGENCIES

COPYING (POLICE REPORTS) FEE

A motion was presented by County Commissioner Paul Elizondo, duly seconded by County Commissioner Robert Tejada, which motion was voted on as follows: Commissioners Tejada, Elizondo, Larson, Adkisson and Judge Wolff voting "Aye". It is ordered by the Court that the above fees be, and hereby are, set and increased.

COMMISSIONERS COURT - ITEM 3
COUNTY AUDITOR
ORDER APPROVING INCREASE IN GENERAL FUND TAX RATE
& DECREASE OF FLOOD CONTROL IN THE AMOUNT OF
\$2,000,000 IN THE PROPOSED FY 2003-04 BUDGET.

A motion was presented by County Commissioner Paul Elizondo, duly seconded by County Commissioner Tommy Adkisson, which motion was voted on as follows: Commissioners Tejada, Elizondo, Larson, Adkisson and Judge Wolff voting Aye. It is ordered by the Court that the increase in General Fund Tax Rate & decrease of Flood Control in the amount of \$2,000,000 be, and hereby is, approved.

COMMISSIONERS COURT - ITEM 3
COUNTY AUDITOR
ORDER APPROVING INCREASE IN GENERAL FUND TAX
RATE & DECREASE OF DEBT SERVICE IN THE AMOUNT OF
\$1,500,000 IN THE PROPOSED FY 2003-04 BUDGET.

A motion was presented by County Commissioner Paul Elizondo, duly seconded by County Commissioner Robert Tejeda, which motion was voted on as follows: Commissioners Tejeda, Elizondo, Larson, Adkisson and Judge Wolff voting "Aye". It is ordered by the Court that the increase in General Fund Tax Rate & decrease of Debt Service in the amount of \$1,500,000 be, and hereby is, approved.

COMMISSIONERS COURT - ITEM 3
COUNTY AUDITOR
ORDER THAT \$250,000 BE ALLOCATED IN THE FY 2003-04
PROPOSED BUDGET TO ESTABLISH A COLLECTIONS
DEPARTMENT.

A motion was presented by County Commissioner Robert Tejeda, duly seconded by County Commissioner Paul Elizondo, which motion was voted on as follows: Commissioners Tejeda, Elizondo, Larson, Adkisson and Judge Wolff voting "Aye". It is ordered by the Court that \$250,000 be, and hereby is, allocated to establish a Collections Department.

COMMISSIONERS COURT - ITEM 3
COUNTY AUDITOR
ORDER THAT \$150,000 BE ALLOCATED IN THE FY 2003-04
PROPOSED BUDGET TO HIRE AN INVESTMENT OFFICER.

A motion was presented by County Commissioner Robert Tejeda, duly seconded by County Commissioner Paul Elizondo, which motion was voted on as follows: Commissioners Tejeda, Elizondo, Larson, Adkisson and Judge Wolff voting "Aye". It is ordered by the Court that \$150,000 be, and hereby is, allocated to hire an Investment Officer.

COMMISSIONERS COURT - ITEM 3
COUNTY AUDITOR
ORDER APPROVING THE TRANSFER OF \$2,700,000 FROM
VEHICLE REPLACEMENT FUND TO THE GENERAL FUND.

A motion was presented by County Commissioner Paul Elizondo, duly seconded by County Commissioner Robert Tejeda, which motion was voted on as follows: Commissioners Tejeda, Elizondo, Larson, Adkisson and Judge Wolff voting "Aye". It is ordered by the Court that \$2,700,000 be, and hereby is, transferred from Vehicle Replacement Fund to the General Fund.

COMMISSIONERS COURT RECESSED AT THIS TIME.

12:20 P.M.

COMMISSIONERS COURT RECONVENED AT THIS TIME.

1:55 P.M.

COMMISSIONERS COURT
SHERIFF'S DEPARTMENT/ADULT DETENTION CENTER
ORDER DIRECTING STAFF TO NEGOTIATE A CONTRACT FOR
INMATE PHONE SERVICES AT A RATE OF AT LEAST \$4.00
PER CALL.

A motion was presented by County Commissioner Lyle Larson, duly seconded by County Commissioner Tommy Adkisson, which motion was voted on as follows: Commissioners Tejeda, Elizondo, Larson, Adkisson and Judge Wolff voting "Aye". It is ordered by the Court that staff be, and hereby is, directed to negotiate a contract for inmate phone services at a rate of at least \$4.00 per call.

COMMISSIONERS COURT - ITEM
COUNTY CLERK
ORDER ALLOCATING \$1.2 MILLION DOLLARS FROM THE
COUNTY CLERK'S RECORD MANAGEMENT FUND TO THE
FOLLOWING FUNDS:

COUNTY BUILDINGS CAPITAL IMPROVEMENT FUND

**INCREASE TO COURTHOUSE RENOVATION ELEVATOR
PROJECT - \$200,000**

**INCREASE TO COURTHOUSE RENOVATION SPANISH
ARCHIVES PROJECT - \$350,000**

DEBT SERVICE FUNDS

TRANSFER TO DEBT SERVICE PAYMENT - \$400,000

TRANSFER \$250,000 TO GENERAL FUND

A motion was presented by County Commissioner Paul Elizondo, duly seconded by County Commissioner Robert Tejeda, which motion was voted on as follows: Commissioners Tejeda, Elizondo, Larson, Adkisson and Judge Wolff voting "Aye". It is ordered by the Court that \$1.2 million dollars be, and hereby is, allocated from the County Clerk's Records Management Fund to the above funds.

COMMISSIONERS COURT - ITEM 3
ORDER APPROVING PERFORMANCE PAY, SHIFT
DIFFERENTIAL PAY AND ONE-TIME LUMP SUM PAYMENT
FOR DETENTION OFFICERS. (RECORD)

A motion was presented by County Commissioner , duly seconded by County Commissioner, which motion was voted on as follows: Commissioners Tejeda, Elizondo, Larson, Adkisson and Judge Wolff voting "Aye". It is ordered by the Court that performance pay, shift differential pay and one-time lump sum payment for Detention Officers be, and hereby is, approved.

There being no further business Commissioners Court Work Session adjourned at 3:30 p.m.

**NELSON W. WOLFF, COUNTY JUDGE
BEXAR COUNTY, TEXAS**

**ATTEST: GERRY RICKHOFF
COUNTY CLERK
BEXAR COUNTY, TEXAS**

