

ORDERS OF COMMISSIONERS COURT  
BEXAR COUNTY, TEXAS

THURSDAY, OCTOBER 9, 2003

Commissioners Court Work Session was called to order by County Commissioner Paul Elizondo at 10:05 a.m.

Present at roll-call:

Robert Tejada, County Commissioner Precinct No. 1,  
Paul Elizondo, County Commissioner Precinct No. 2 (Presiding Officer),  
Lyle Larson, County Commissioner Precinct No. 3,  
Tommy Adkisson, County Commissioner Precinct No. 4,  
Susan D. Reed, District Attorney (Rep. by Ed Schwening),  
Tommy J. Tompkins, County Auditor,  
David J. Morgan, Executive Director - Electronic Voting System  
S. Marcus Jahns, Executive Director - Planning & Resource Management  
Department/Budget Officer,  
Jose E. Castillo, Executive Director - Housing and Human Services  
Department (Rep. by Pete Gonzales),  
Gabriel Perez, Executive Director - Infrastructure Services Department,  
Gerry Rickhoff, County Clerk (Rep. by Rose Lynn French),

when the following proceedings were had to-wit:

COMMISSIONERS COURT RECESSED AT 10:05 A.M. AND THE  
PUBLIC HEARING ON THE BEXAR COUNTY FY 2003-04  
SPECIAL BUDGET WAS CALLED TO ORDER.

THERE BEING NO CITIZENS TO BE HEARD THE PUBLIC  
HEARING CLOSED AT 10:06 A.M. AND COMMISSIONERS  
COURT RECONVENED.

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A LETTER OF CONDOLENCE IS TO BE SENT TO THE FAMILY  
OF ELIZABETH (LIZ) ANN DAVIES EXPRESSING TO THEM  
THE SYMPATHY OF THE COURT ON THE LOSS OF THEIR  
LOVED ONE. MRS. DAVIES WAS A MEMBER OF ST. ANN'S  
PARISH, A FORMER PRESIDENT OF THE SAN ANTONIO  
CONSERVATION SOCIETY AND A FORMER PRESIDENT OF  
SAN ANTONIO CHAPTER LEAGUE OF WOMEN VOTERS. HER  
PASSIONS WERE SAN ANTONIO HISTORIC PRESERVATION,  
PROTECTION OF THE EDWARD'S AQUIFER AND SERVING  
SAN ANTONIO'S UNDER PRIVILEGED. MRS. DAVIES IS  
SURVIVED BY HER HUSBAND, STANLEY C. DAVIES;  
DAUGHTERS CALISTA ESTES AND CLARE DAVIES; SONS  
EVAN, JOHN, STANLEY AND LAURENCE DAVIES.

COMMISSIONERS COURT WILL ADJOURN TODAY'S MEETING  
IN HONOR AND MEMORY OF:

***ELIZABETH (LIZ) ANN DAVIES***

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A MOTION WAS PRESENTED BY COUNTY COMMISSIONER LYLE LARSON, DULY SECONDED BY COUNTY COMMISSIONER ROBERT TEJEDA, TO APPROVED THE CONSENT AGENDA (ITEMS 5-9) WITH THE EXCEPTION OF ITEM 7 WHICH WILL BE HEARD SEPARATELY.

MOTION WAS VOTED ON AS FOLLOWS: COMMISSIONERS TEJEDA, ELIZONDO, LARSON AND ADKISSON VOTING AAYE.@

MOTION CARRIED.

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COMMISSIONERS COURT - ITEM 5  
COUNTY AUDITOR  
ORDER AUTHORIZING PAYMENT OF PAYROLLS AND AUTO ALLOWANCES TO BE PAID OCTOBER 15, 2003. (RECORD)

A motion was presented by County Commissioner Lyle Larson, duly seconded by County Commissioner Robert Tejada, which motion was voted on as follows: Commissioners Tejada, Elizondo, Larson and Adkisson AAYe.@ It is ordered by the Court that the payment of payrolls and auto allowances to be paid October 15, 2003 be, and hereby is, approved. The transfer of funds will be included on the list of bills for approval on October 21, 2003

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COMMISSIONERS COURT - ITEM 6  
INFRASTRUCTURE SERVICES DEPARTMENT/PUBLIC WORKS DIVISION  
ORDER APPROVING THE FOLLOWING SUBDIVISION PLAT LOCATED INSIDE THE ETJ OF THE CITY OF SAN ANTONIO, SUBJECT TO ALL COUNTY REGULATIONS. (RECORD)

**PRECINCT NO. 1**

**A PLANNED UNIT DEVELOPMENT SUBDIVISION PLAT OF TALLEY GVH SUBDIVISION UNIT 1 (OWNER: GORDON V. HARTMAN ENTERPRISES, INC., LOCATED NORTH OF TALLEY ROAD AND RAY LIECK DRIVE)**

A motion was presented by County Commissioner Lyle Larson, duly seconded by County Commissioner Robert Tejada, which motion was voted on as follows: Commissioners Tejada, Elizondo, Larson and Adkisson voting AAYe.@ It is ordered by the Court that the above subdivision plat be, and hereby is, approved.

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COMMISSIONERS COURT - ITEM 8  
PLANNING & RESOURCE MANAGEMENT DEPARTMENT  
ORDER RATIFYING A FIVE SIGNATURE LETTER FROM COMMISSIONERS COURT TO BEXAR COUNTY ELECTED AND APPOINTED OFFICIALS THANKING THEM AND THEIR STAFF FOR ATTENDING THE WORKSHOP HELD ON WEDNESDAY, SEPTEMBER 24, 2003 AND THE COUNTYWIDE STRATEGIC PLAN AND IMPLEMENTATION PROCESS. (RECORD)

A motion was presented by County Commissioner Lyle Larson, duly seconded by County Commissioner Robert Tejada, which motion was voted on as follows: Commissioners Tejada, Elizondo, Larson and Adkisson AAYe.@It is ordered by the Court that the 5 signature letter from Commissioners Court to Bexar

County elected and appointed officials thanking them and their staff for attending the workshop held on Wednesday, September 24, 2003 and the Countywide Strategic Plan and implementation process be, and hereby is, approved.

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COMMISSIONERS COURT - ITEM 9  
ORDER RATIFYING A FIVE SIGNATURE LETTER FROM  
COMMISSIONERS COURT TO BEXAR COUNTY ELECTED AND  
APPOINTED OFFICIALS INFORMING THEM OF THE RESULTS  
OF THE COUNTYWIDE STRATEGIC PLAN INITIATIVES.  
(RECORD)

A motion was presented by County Commissioner Lyle Larson, duly seconded by County Commissioner Robert Tejada, which motion was voted on as follows: Commissioners Tejada, Elizondo, Larson and Adkisson voting Aye. It is ordered by the Court that the 5 signature letter from Commissioners Court to Bexar County elected and appointed officials informing them of the results of the Countywide Strategic Plan initiatives be, and hereby is, approved.

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COMMISSIONERS COURT - ITEM 10  
PLANNING & RESOURCE MANAGEMENT DEPARTMENT  
DISCUSSION WAS HELD REGARDING THE HEALTH  
INSURANCE PROGRAM FOR BEXAR COUNTY. (RECORD)

THE FOLLOWING INDIVIDUALS SIGNED THE  
COMMISSIONERS COURT WITNESS REGISTRATION/SIGN-IN  
FORM AND SPOKE REGARDING THIS ISSUE:

JAMES POWELL@ZACHRY, JR.-TOWER LIFE INSURANCE

RUSSELL GANTOS-COMMUNITY FIRST HEALTH PLAN

BEBB FRANCIS - UNITED HEALTHCARE

JOHN BASS - UNITED HEALTHCARE

TIM LAGY - UNITED HEALTHCARE

ANDREW GROVE - HUMANA

TYRONE PRUITT - HUMANA

JOHN REYNOLDS - LAW ENFORCEMENT DEPUTIES (LEO)

**ORDER DEFERRING UNTIL THE AFTERNOON SESSION  
ACTION REGARDING SELECTION OF A PROVIDER FOR  
THE HEALTH INSURANCE PROGRAM FOR BEXAR**

**COUNTY.**

A motion was presented by County Commissioner Robert Tejeda, duly seconded by County Commissioner Tommy Adkisson, which motion was voted on as follows: Commissioners Tejeda, Elizondo, Larson and Adkisson voting Aye. @ It is ordered by the Court that action regarding selection of a provider for the health insurance program from Bexar County be, and hereby is, deferred until the afternoon session.

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COMMISSIONERS COURT - ITEM 7  
SHERIFF'S DEPARTMENT  
ORDER RATIFYING COMMISSIONERS COURT ORDER OF  
SEPTEMBER 30, 2003, APPROVING A REQUEST TO EXTEND  
THE CURRENT OVERTIME PAY AUTHORIZATION FOR  
DETENTION OFFICERS AND CORPORALS FOR A PERIOD OF  
THIRTY-ONE (31) DAYS TO BEGIN OCTOBER 1, 2003 AND END  
OCTOBER 31, 2003 AT A COST OF APPROXIMATELY \$170,000.

A motion was presented by County Commissioner Lyle Larson, duly seconded by County Commissioner Robert Tejeda, which motion was voted on as follows: Commissioners Tejeda, Elizondo, Larson and Adkisson voting Aye. @ It is ordered by the Court that the Commissioners Court Order of September 30, 2003, approving a request to extend the current overtime pay authorization for detention officers and corporals for a period of 31 days to begin October 1, 2003 and end October 31, 2003 at a cost of approximately \$170,000 be, and hereby is, ratified.

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COMMISSIONERS COURT RECESSED AT THIS TIME AND THE  
MEETING OF THE BEXAR COUNTY HOUSING FINANCE  
CORPORATION BOARD OF DIRECTORS WAS CALLED TO  
ORDER BY COUNTY COMMISSIONER PAUL ELIZONDO,  
CHAIRMAN AT 11:40 A.M.

MEETING OF THE BEXAR COUNTY HOUSING FINANCE  
CORPORATION BOARD OF DIRECTORS ADJOURNED AT 11:50  
A.M. AND COMMISSIONERS COURT RECONVENED.

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COMMISSIONERS COURT MET IN EXECUTIVE SESSION AT  
THIS TIME PURSUANT TO CHAPTER 551, TEXAS  
GOVERNMENT CODE AND THE FOLLOWING ITEMS WERE  
DISCUSSED.

**COUNTY JUDGE NELSON W. WOLFF JOINED THE  
MEETING AT THIS TIME.**

551.071 -

CONSULTATION WITH ATTORNEY FOR ADVICE REGARDING:

1. PENDING OR CONTEMPLATED LITIGATION OR SETTLEMENT OFFERS  
IN THE FOLLOWING MATTERS.  
CONSTABLE RUBEN C. TEJEDA, ET AL, V. BEXAR COUNTY  
ET AL.

11:50 A.M.

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COMMISSIONERS COURT RETURNED TO OPEN  
SESSION AT THIS TIME AND THE FOLLOWING ACTION WAS TAKEN.

12:05 P.M.

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-----COMMISSIONERS COURT RECESSED AT THIS  
TIME.

12:07 P.M.

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COMMISSIONERS COURT RECONVENED AT THIS TIME.

1:50 P.M.

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----- COMMISSIONERS COURT  
ORDER APPROVING ISSUANCE OF A REQUEST FOR QUALIFICATIONS (RFQ)  
TO SELECT A PRE-QUALIFIED POOL OF UNDERWRITERS FOR FUTURE  
BEXAR COUNTY DEBT ISSUANCES.

A motion was presented by County Commissioner Robert Tejeda, duly seconded by County Commissioner Tommy Adkisson, which motion was voted on as follows: Commissioners Tejeda, Elizondo, Larson, Adkisson and Judge Wolff voting ~~A~~ye.@ It is ordered by the Court that issuance of a RFQ to select a pre-qualified pool of underwriters for future Bexar County debt issuances be, and hereby is, approved.

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**COMMISSIONERS COURT - ITEM 10**  
**THE FOLLOWING ACTION WAS TAKEN REGARDING THE HEALTH INSURANCE**  
**PROGRAM FOR BEXAR COUNTY.**

**COMMISSIONERS COURT - ITEM 10B**  
**PLANNING & RESOURCE MANAGEMENT DEPARTMENT**  
**ORDER APPROVING VOLUNTARY PLANS, INCLUDING FLEXIBLE SPENDING**  
**ACCOUNTS, EFFECTIVE JANUARY 1, 2004.**

A motion was presented by County Commissioner Lyle Larson, duly seconded by County Commissioner Tommy Adkisson, which motion was voted on as follows: Commissioners Tejeda, Elizondo, Larson, Adkisson and Judge Wolff voting ~~A~~ye.@ It is ordered by the Court that the Voluntary Plans, including Flexible Spending Accounts effective January 1, 2004 be, and hereby are, approved.

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**COMMISSIONERS COURT - ITEM 10E**  
**PLANNING & RESOURCE MANAGEMENT DEPARTMENT**  
**ORDER APPROVING THE OPEN ENROLLMENT PROCESS TO BEGIN NOVEMBER**  
**3, 2003.**

A motion was presented by County Commissioner Lyle Larson, duly seconded by County Commissioner Paul Elizondo, which motion was voted on as follows: Commissioners Tejeda, Elizondo, Larson, Adkisson and Judge Wolff voting ~~A~~ye.@ It is ordered by the Court that the Open Enrollment process to begin November 3, 2003 be, and hereby is, approved.

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**COMMISSIONERS COURT - ITEM 10C**  
**PLANNING & RESOURCE MANAGEMENT DEPARTMENT**  
**ORDER DIRECTING STAFF TO WORK WITH THE COUNTY AUDITOR'S OFFICE**  
**TO DEVELOP A TRANSITION PLAN TO MOVE THE HEALTH INSURANCE PLAN**  
**ADMINISTRATION FUNCTION UNDER COMMISSIONERS COURT IN THE HUMAN**  
**RESOURCES DIVISION OF THE PLANNING & RESOURCE MANAGEMENT**  
**DEPARTMENT.**

A motion was presented by County Commissioner Robert Tejeda, duly seconded by County Commissioner Lyle Larson, which motion was voted on as follows: Commissioners Tejeda, Elizondo, Larson, Adkisson and Judge Wolff voting ~~A~~ye.@ It is ordered by the Court that staff be, and hereby is, directed to work with the County Auditor's Office to develop a Transition Plan to move the health insurance plan administration function under Commissioners Court in the Human Resources Division of the Planning & Resource Management Department.

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**COMMISSIONERS COURT - ITEM 10D**  
**PLANNING & RESOURCE MANAGEMENT DEPARTMENT**  
**ORDER AUTHORIZING AND FUNDING A RISK MANAGEMENT SPECIALIST**  
**POSITION (TABLE 1, GRADE 68) IN THE SELF INSURED WORKERS**  
**COMPENSATION FUND EFFECTIVE OCTOBER 9, 2003.**

A motion was presented by County Commissioner Robert Tejeda, duly seconded by County Commissioner Tommy Adkisson, which motion was voted on as follows: Commissioners Tejeda, Elizondo, Larson, Adkisson and Judge Wolff voting Aye.@ It is ordered by the Court that a Risk Management Specialist position in the Self Insured Workers=Compensation Fund effective October 9, 2003 be, and hereby is, authorized and funded.

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**COMMISSIONERS COURT - ITEM 10A**  
**PLANNING & RESOURCE MANAGEMENT DEPARTMENT**  
**ORDER APPROVING BENEFITS PLANS AND RATE STRUCTURES FOR**  
**EMPLOYEES, RETIREES AND CONSOLIDATED OMNIBUS BUDGET**  
**RECONCILIATION ACT (COBRA) PARTICIPANTS AND EMPLOYEE**  
**CONTRIBUTIONS EFFECTIVE JANUARY 1, 2004.**

A motion was presented by County Commissioner Robert Tejeda, duly seconded by County Commissioner Paul Elizondo, which motion was voted on as follows: Commissioners Tejeda, Elizondo, Larson, Adkisson and Judge Wolff voting Aye.@ It is ordered by the Court that the benefits plans and rate structures for employees, retirees and COBRA participants and employee contributions effective January 1, 2004 be, and hereby are, approved.

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**COMMISSIONERS COURT - ITEM 11**  
**PLANNING & RESOURCE MANAGEMENT DEPARTMENT**  
**ORDER ADOPTING THE FY 2003-04 SPECIAL BUDGET, INCLUDING**  
**GUIDELINES FOR A ONE-TIME LUMP SUM SALARY ADJUSTMENT AND SHIFT**  
**DIFFERENTIAL PAY FOR SHERIFFS OFFICE DETENTION PERSONNEL,**  
**SHERIFFS OFFICE DETENTION PERSONNEL OVERTIME PAY AND**  
**PERFORMANCE PAY FOR ALL ELIGIBLE NON-UNIFORMED COUNTY**  
**EMPLOYEES. (RECORD)**

A motion was presented by County Commissioner Robert Tejeda, duly seconded by County Commissioner Tommy Adkisson, which motion was voted on as follows: Commissioners Tejeda, Elizondo, Adkisson and Judge Wolff voting Aye.@and Commissioner Larson abstaining. It is ordered by the Court that the FY 2003-04 Special Budget, including guidelines for one-time lump sum salary adjustment and shift differential pay for Sheriff's Office detention personnel, Sheriff's Office detention personnel overtime pay and performance pay for all eligible non-uniformed County employees be, and hereby is, adopted.

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**COMMISSIONERS COURT - ITEM 12**  
**PLANNING & RESOURCE MANAGEMENT DEPARTMENT**  
**ORDER APPROVING THE FOLLOWING BUDGETARY TRANSFER. (RECORD)**

**FROM: FUND 001 - GENERAL FUND**

<b>AGENCY/ ORGN</b>	<b>SUB ORG/ OBJ.CODE</b>	<b>OBJECT CODE DESCRIPTION</b>	<b>TRANSFER AMOUNT</b>
<b>900-9300</b>	<b>9301-9450</b>	<b>APPROPRIATED FUND BAL.</b>	<b>\$430,000</b>

**TO: FUND 001 - GENERAL FUND**

<b>350-3500</b>	<b>3501-0110</b>	<b>SALARY, REGULAR</b>	<b>\$400,000</b>
	<b>1090</b>	<b>SOCIAL SECURITY</b>	<b>13,261</b>
	<b>1095</b>	<b>RETIREMENT</b>	<b>15,573</b>
	<b>1210</b>	<b>LIFE INSURANCE</b>	<b>319</b>
	<b>1420</b>	<b>UNEMPLOYMENT INS.</b>	<b>172</b>

A motion was presented by County Commissioner Paul Elizondo, duly seconded by County Commissioner Tommy Adkisson, which motion was voted on as follows: Commissioners Tejeda, Elizondo, Larson, Adkisson and Judge Wolff voting AAye.@It is ordered by the Court that the above budgetary transfer be, and hereby is, approved.

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COMMISSIONERS COURT MET IN EXECUTIVE SESSION AT  
THIS TIME PURSUANT TO CHAPTER 551, TEXAS  
GOVERNMENT CODE AND THE FOLLOWING ITEM WAS  
DISCUSSED.

551.071

CONSULTATION WITH ATTORNEY FOR ADVICE REGARDING:

1. PENDING OR CONTEMPLATED LITIGATION OR SETTLEMENT OFFERS  
IN THE FOLLOWING MATTERS:  
ANDREW LOPEZ V. BEXAR COUNTY

3:00 P.M.

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-----COMMISSIONERS COURT RETURNED TO OPEN  
SESSION AT THIS TIME AND THE FOLLOWING ACTION WAS TAKEN.

3:05 P.M.

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-----COMMISSIONERS COURT - ITEM 10  
PLANNING & RESOURCE MANAGEMENT DEPARTMENT  
ORDER APPROVING THE SELECTION OF HUMANA TO ADMINISTER THE  
COUNTY'S PPO AND HMO PLANS AND DIRECTING COUNTY STAFF AND  
HUMANA STAFF TO DEVELOP AN AGGRESSIVE RECRUITMENT PLAN THAT  
WILL MINIMIZE DISRUPTION TO THE EMPLOYEES.

A motion was presented by County Commissioner Paul Elizondo, duly seconded by County  
Commissioner Paul Elizondo, which motion was voted on as follows: Commissioners Tejeda,  
Elizondo, Larson, Adkisson and Judge Wolff voting **Aye.**@ It is ordered by the Court that the  
selection of Humana to administer the County's PPO and HMO Plans be, and hereby is, approved  
and directing County staff and Humana staff to develop an aggressive recruitment plan that  
will minimize disruption to the employees.

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A motion for adjournment was presented by County Commissioner Tommy Adkisson, duly seconded  
by County Commissioner Paul Elizondo, which motion was voted on as follows: Commissioners  
Tejeda, Elizondo, Larson, Adkisson and Judge Wolff voting **Aye.**@ It is ordered by the Court  
that Commissioners Court of Bexar County, Texas be, and hereby stands, adjourned, **IN HONOR  
AND MEMORY OF ELIZABETH (LIZ) ANN DAVIES**, until Tuesday, October 21, 2003 at 9:00 a.m.

4:10 p.m.

NELSON W. WOLFF, COUNTY JUDGE  
BEXAR COUNTY, TEXAS

ATTEST: GERRY RICKHOFF  
COUNTY CLERK  
BEXAR COUNTY, TEXAS

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