

ORDERS OF COMMISSIONERS COURT
BEXAR COUNTY, TEXAS

TUESDAY, FEBRUARY 3, 2004

Commissioners Court Work Session as called to order by County Judge Nelson W. Wolff at 2:15 p.m.

Present at roll-call:

Nelson W. Wolff, County Judge,
Robert Tejada, County Commissioner Precinct No. 1,
Paul Elizondo, County Commissioner Precinct No. 2,
Lyle Larson, County Commissioner Precinct No. 3,
Tommy Adkisson, County Commissioner Precinct No. 4,
Susan D. Reed, District Attorney (Rep. by Ed Schweningen),
David J. Morgan, Executive Director - Electronic Voting System Project,
David Marquez, Chief Operating Officer - Information Services Department,
S. Marcus Jahns, Executive Director - Planning & Resource Management
Department/Budget Officer,
Jose E. Castillo, Executive Director - Housing and Human Services
Department,
Gabriel Perez, Executive Director - Infrastructure Services Department,
Gerry Rickhoff, County Clerk (Rep. by Rose Lynn French),

when the following proceedings were had to-wit:

A LETTER OF CONDOLENCE IS TO BE SENT TO THE FAMILY OF HORTENSE GUTIERREZ GARCIA EXPRESSING TO THEM THE SYMPATHY OF THE COURT ON THE LOSS OF THEIR LOVED ONE. MRS. GARCIA WAS A DEVOTED WIFE, MOTHER AND GRANDMOTHER WHO ALWAYS PUT THE NEEDS OF HER FAMILY FIRST. SHE WAS PRECEDED IN DEATH BY HER BELOVED HUSBAND, CONSTANCIO AJOE@GARCIA. MRS. GARCIA IS SURVIVED BY HER DAUGHTER, THELMA COLWELL; SON, TOM GARCIA; GRANDCHILDREN; 1 SISTER AND 2 BROTHERS.

COMMISSIONERS COURT WILL ADJOURN TODAY'S MEETING IN HONOR AND MEMORY OF:

HORTENSE GUTIERREZ GARCIA

COMMISSIONERS COURT - ITEM 2
OFFICE OF THE COUNTY JUDGE
ORDER APPROVING ELIMINATION OF ONE (1) EXECUTIVE ASSISTANT TO THE COUNTY JUDGE POSITION, TABLE 1, GRADE 67 AND CREATION OF ONE (1) CHIEF OF STAFF TO THE COUNTY POSITION, TABLE 1, GRADE 74, AND SETTING ANNUAL SALARY AT \$92,000.

A motion was presented by County Commissioner Robert Tejeda, duly seconded by County Commissioner Tommy Adkisson, which motion was voted on as follows: Commissioners Tejeda, Elizondo, Larson, Adkisson and Judge Wolff voting "Aye". It is ordered by the Court that the elimination of 1 Executive Assistant to the County Judge position and creation of 1 Chief of Staff to the County Judge position, Table 1, Grade 74 be, and hereby are, approved and the annual salary is set at \$92,000.

COMMISSIONERS COURT - ITEM 2
OFFICE OF THE COUNTY JUDGE
ORDER APPROVING JOB DESCRIPTION, AS AMENDED, FOR THE CHIEF OF STAFF TO THE COUNTY JUDGE POSITION AND DECLARING THE POSITION SENSITIVE FOR EXEMPTION FROM CIVIL SERVICE. (RECORD)

A motion was presented by County Commissioner Paul Elizondo, duly seconded by County Commissioners Robert Tejeda and Tommy Adkisson, which motion was voted on as follows: Commissioners Tejeda, Elizondo, Larson, Adkisson and Judge Wolff voting "Aye". It is ordered by the Court that the job description for the Chief of Staff to the County Judge position be, and hereby is, approved as amended and the position is declared sensitive for exemption from Civil Service.

COMMISSIONERS COURT - ITEM 2
OFFICE OF THE COUNTY JUDGE
ORDER AMENDING THE AMENDED JOB DESCRIPTION FOR THE CHIEF OF STAFF TO THE COUNTY JUDGE POSITION TO INCLUDE SUPERVISION OF INTERNAL STAFF OF THE COUNTY JUDGE'S OFFICE.

A motion was presented by County Commissioner Paul Elizondo, duly seconded by County Commissioner Robert Tejeda, which motion was voted on as follows: Commissioners Tejeda, Elizondo, Larson, Adkisson and Judge Wolff voting "Aye". It is ordered by the Court that the amended job description for the Chief of Staff to the County Judge position be, and hereby is, amended to include Supervision of Internal Staff of the County Judge's Office.

COMMISSIONERS COURT MET IN EXECUTIVE SESSION AT THIS TIME PURSUANT TO CHAPTER 551, TEXAS GOVERNMENT CODE AND THE FOLLOWING ITEM WAS DISCUSSED.

551.074 -

PERSONNEL MATTERS- DELIBERATION REGARDING THE APPOINTMENT, EMPLOYMENT, EVALUATION, REASSIGNMENT, DUTIES, DISCIPLINE OR DISMISSAL OF THE FOLLOWING PUBLIC OFFICERS OR EMPLOYEES:

JOSE CASTILLO
S. MARCUS JAHNS
DAVID MARQUEZ
SETH MITCHELL
DAVID MORGAN
GABRIEL PEREZ
DAVID SMITH

2:50 P.M.

COMMISSIONERS COURT RETURNED TO OPEN SESSION AT THIS TIME AND THE FOLLOWING ACTION WAS TAKEN.

4:00 P.M.

A motion for adjournment was presented by County Commissioner Paul Elizondo, duly seconded by County Commissioner Tommy Adkisson, which motion was voted on as follows: Commissioners Tejeda, Elizondo, Larson, Adkisson and Judge Wolff voting "Aye". It is ordered by the Court that Commissioners Court of Bexar County, Texas be, and hereby stands, adjourned, ***IN HONOR AND MEMORY OF HORTENSE GUTIERREZ GARCIA***, until Tuesday, February 10, 2004 at 9:00 a.m.

4:05 a.m.

**NELSON W. WOLFF, COUNTY JUDGE
BEXAR COUNTY, TEXAS**

**ATTEST: GERRY RICKHOFF
COUNTY CLERK
BEXAR COUNTY, TEXAS**

